

SAFETY PROGRAM/RISK MANAGEMENT
DUTIES OF SCHOOL RESOURCE OFFICER &
SCHOOL BASED LAW ENFORCEMENT

CKEA
ADMINISTRATIVE REGULATION

Law:

In accordance with SB 1707 86th Legislative Session 2019-2020, a school district must clarify that a school based law enforcement (SBLE) or school resource officer (SRO) shall not be involved in the routine discipline of students. Under the law, a school district must write out the roles and responsibilities of school based law enforcement or school resource officers and place them in the student code of conduct, district improvement plan, the memorandum of understanding between the school district and the local law enforcement agency and any other campus or district document describing the role of a school based law enforcement or school resource officer.

School based law enforcement or school resource officers shall perform law enforcement duties for the school district that include protecting the safety and welfare of any person in the jurisdiction of the police officer and the property of the school district.

The school district may not assign or require of the school based law enforcement or school resource officer any routine student discipline or school administrative tasks or have contact with students unrelated to the law enforcement duties of the police officer. This does not prohibit a school based law enforcement or school resource officer from having informal contact with a student unrelated to the assigned duties of the officer or any incident involving student behavior or law enforcement.

In determining the law enforcement duties, the board of trustees of the school district shall coordinate with district campus behavior coordinators and other district employees to ensure that school based law enforcement or school resource officers are tasked only with duties related to law enforcement interventions.

Duties:

- The SBLE or SRO will coordinate with school administrators to establish and maintain a safe and secure learning environment.
- SBLE or SRO will assist in conflict resolution efforts with students, parents, and campus administration.
- SBLE or SRO will exercise efforts to maintain order as District staff enforce school policies.
- SBLE or SRO will conduct foot patrols and monitoring of campus to assist school administration and local police in the prevention of criminal activity.
- SBLE or SRO will work closely with school administration to develop and train school staff in handling crisis situations once approved by SBLE's or SRO's supervisor.

SAFETY PROGRAM/RISK MANAGEMENT
DUTIES OF SCHOOL RESOURCE OFFICER &
SCHOOL BASED LAW ENFORCEMENT

CKEA
ADMINISTRATIVE REGULATION

- SBLE or SRO will attend and participate in school events such as drills, assemblies and other daytime school activities, as needed and requested by campus administration and approved by SBLE's or SRO's supervisor.
- SBLE or SRO will work to build rapport and positive relationships with students, parents, and staff.
- SBLE or SRO will be a visible deterrent of criminal activity and provide a security presence on campus.
- SBLE or SRO will reasonably apply the Use of Force as described by the Police Department's Use of Force Policy.
- SBLE or SRO will assist campus administration in the removal of any unauthorized person(s) and/or vehicle on the campus during class times or school events.
- SBLE or SRO will assist school administration with their security and safety concerns.
- SBLE or SRO will participate as a member of the campus threat assessment team as outlined by Senate Bill 11 for the purposes of assessing risks and threats in school.
- SBLE or SRO will assist with traffic on public and school property to ensure proper traffic flow around school campuses.